## ENTERPRISE, PLANNING AND INFRASTRUCTURE

## **COMMITTEE BUSINESS**

## 18 January, 2011

No.	Minute Reference	Committee Decision	<u>Update</u>	<u>Lead</u> <u>Officer(s)</u>	Report Due	Report Expected (if known)
1.	Area Committee South, 28.05.09 Article 12	Traffic Management Associated Proposals  The Committee resolved to note the preliminary consultative responses and to instruct officers to progress to public advertisement and report back thereafter.	The traffic management proposals and public advert for this scheme have been put on hold due to the recent changes to the non housing capital budgets.	Director of Enterprise, Planning and Infrastructure	27.10.09	Dependent on the allocation of capital funding
2.	Resources Management Committee 28.08.07 article 48	Energy Futures Centre  The Committee authorised officers to work with the Aberdeen Renewable Energy Group to develop an options appraisal and outline business case, and instructed a report to a future meeting on the outcome.	The outline business case is currently being updated due to current economic conditions. An industry support team is being developed to promote and raise finance for the project.  An outline business case has been prepared but not yet accepted. We are of the opinion that A) the business case can be improved by some more innovative thinking/a different perspective B) that the involvement of the oil and gas industry will be critical to the project and also could bring the different perspective that could improve the business case.  We are therefore taking a period to	Economic/ Business Development Project Director	04.12.07	15.03.11

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			engage with representatives of the			(11 111 1111)
			oil and gas industry in the			
			expectation that although this			
			delays reporting, it will improve the			
			deliverability of the project.			
			An information bulletin on this			
			matter was submitted to the			
			Committee at its meeting on 27			
			October, 2009.			
			Work is ongoing to understand and			
			respond to evolving local			
			development priorities, to engage			
			with the oil and gas industry and			
			reliably establish the level of			
			demand for accommodation given			
			changes in the commercial			
			property market.			
			A report will be submitted to the			
			Committee at its meeting on 9			
			November 2010.			
			The report that was due this cycle			
			cannot yet be completed and will			
			therefore be submitted to the next			
			committee cycle. The reason for			
			this is to do with the stage of the			
			work and the requirement for			
			engagement with Council and			
			stakeholder colleagues which is			
			more in depth and requires more			
			time than the standard			
			consultation process.			

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3.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 17	Disabled Persons' Parking Places (Scotland) Act 2009  The Committee resolved:- (i) that the Council's obligations under the legislation be pursued as outlined in the report, with a further report back in October, 2009; and (ii) that Aberdeen City Council write to the Minister for Transport, Infrastructure and Climate Change at Holyrood, and also to COSLA, NESTRANS and SCOTS (the Society of Chief Officers for Transportation in Scotland), outlining its serious concern about this situation, calling for significant financial support to enable local authorities to deal with their new obligations, and exploring lines of enquiry that could ameliorate some of the worst difficulties now being confronted.	At its meeting on 20 April 2010, the Committee resolved, amongst other things to develop and consult on a policy and process with respect to detection and prosecution of fraud and abuse of the Blue Badge Scheme and report back with views of stakeholders and the potential resource implications of this and the implementation of the new legislation.  The remaining outstanding matter detailed above will be reported back to a future committee in 2011.  At its meeting on 7 September, 2010 the Committee resolved to request officers to report on the number of existing disabled spaces, with particular reference to the number of these spaces still required and valid and the cost of changing these spaces to a future meeting of the Committee.  This item will be reported back to the Committee in March 2011.	Head of Legal and Democratic Services  Head of Asset Management and Operations	07.09.10	15.03.11

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4.	Resources Management Committee 30/09/08 Article 37	Peacock Visual Arts Centre/ Northern Light  The Committee resolved, amongst other things, to instruct officers to present final recommendations for the Council's services that will be developed within the project to a future committee.	Per the Committee Business Statement of the Education, Culture and Sport Committee of 24 November 2009, the Corporate Management Team have decided that future updates relating to this item be reported to the Enterprise, Planning and Infrastructure Committee.  An Information Bulletin Report on ACSEF's proposals for public consultation and community engagement on its vision for the re-development of Union Terrace Gardens and Denburn Valley was presented to November 26 2009's Enterprise, Planning and Infrastructure Committee. It was subsequently announced by ACSEF that consultation will commence on 11 January 2010 until end March 2010.  A report on this matter will be considered by Council at its meeting on 19 May 2010, thereafter a report will be submitted to a future meeting of this Committee.	Director of Enterprise, Planning & Infrastructure	05.02.09	18.01.11 – Oral Update
			At its meeting on 31 May 2010, the Committee requested officers to ensure that the report back on this matter included full details of the implications of Council's			

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			decision on the original proposals submitted by other parties as well as the current position with those other proposals.			
			The report that was due this cycle cannot be completed until Peacock has clarified their immediate intentions with regard to their future priorities. A report will therefore be submitted to the next committee cycle.			
			At its meeting on 9 November, 2010 the Director assured the Committee that a report on this matter would be considered at the Committee's meeting on 18 January, 2011.			
			The Director will provide an oral update at the meeting on 18 January 2011.			
5.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 17	Strategic Transportation Projects  The Committee resolved, amongst other things, to instruct officers to provide regular updates on the progress of the future operation of Park and Ride, including referral to the Finance and Resource Committee as soon as the detail of any financial implications had become known.	An information bulletin report was submitted to the Committee at its meeting on 20 April 2010.  At its meeting on 7 September, 2010, the Committee resolved, amongst other things, to:- (i) to acknowledge the assessments undertaken to date on bus Routes 1 and 2 and instruct officers to report	Head of Planning and Sustainable Development	18.01.11	18.01.11

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			back to the Enterprise, Planning and Infrastructure Committee as soon as the remainder of this work was concluded; and  (ii) to instruct the appropriate officials to commence the necessary legislation for the required Traffic Regulation Order to implement the proposals referenced in resolution (ii) above, and if no objections were received at the Initial Statutory stage then instruct officers to continue with the public advert.  A report is on the agenda.			
6.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 18	Berryden Corridor – Transport Infrastructure Improvements  The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called "Do Something" option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.	dates, and as always subject to	Head of Planning and Sustainable Development	Indicative Date 2011/2012	Indicative Date 2011/2012

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7	Enterprise	(1) Access from the North An	have been indicated, for the reporting of next key decision stages.  Definitive dates for the major	Head of	09.11.10	18.01.11
7.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 19	(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals "Third Don Crossing"  The Committee resolved, amongst other things to request a regular report back on progress in these matters, including the development of a Delivery Programme.	transportation projects are difficult to provide as much of the work required to get to the next key stage for reporting will either be several months away or at least more than 12 months - in which case we don't have committee dates, and as always subject to budget and resource availability. Strategic Transport Projects reports which contain updates on all these projects are provided to the Committee by way of a report or bulletin as and when necessary. A development programme is being prepared for the various smaller scales elements of these projects in coordination with Berryden Corridor Improvements and it is anticipated that this programme will be reported to Committee on 9/11/10.  A report will be submitted to the Committee at its meeting on 18 January 2010.  A report is on the agenda.	Planning and Sustainable Development	U9.11.1U	10.01.11

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8.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 20	Flood Risk Management (Scotland) Act 2009  The Committee resolved, amongst other things to request a further report in due course with details of staffing and other resource implications.	We are still waiting guidance from the Scottish Government regarding details of the implications of the Act on the Council. Once this has been received we will report back to the Committee.  Further information and guidance is still awaited, in particular information on the financing of this work is still awaited from the Scottish Government. There is unlikely to be any significant developments to be reported until next year.  No further information has been received to date.	Head of Asset Management and Operations	Indicative Date  07.09.10	15.03.11
9.	Enterprise, Planning and Infrastructure Committee 12.01.10 article 18	Controlled Parking Areas Working Party – Minute of Meeting of 10 December, 2009  The Committee resolved, amongst other things:- (i) to request officers to take steps and report back on the following matters:- (a) to adjust the charges in the forthcoming zones M and X to bring them into line with other zones nearby; (b) to re-engage with local retailers in Foresterhill to	At its meeting on 9 November, 2010 the Committee resolved to request officers to explore the possibility of supplying parking vouchers at the Point and that this be included in the report back to the Committee which was due to be considered at its meeting on 18 January, 2011.  This report requires a considerable degree of investigation, survey work and staff input to complete the work. The car parking surveys have now been completed,	Head of Asset Management and Operations	31.05.10	15.03.11

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		re-establish easy availability of vouchers for that zone;  (c) to review the priority of future controlled parking areas and report back to the Committee on this, with particular reference to the impact of Union Square on the Palmerston area, which might well now be able to be adduced as the highest priority;  (d) to investigate afresh existing zone boundaries and examine the implications of changing them;  (e) to review price structures throughout the zone;  (f) to investigate the possibility of introducing differential charging between zones; and  (g) to examine the implications of introducing emission-based charging.	however the analysis of the results are still outstanding. This report will now be deferred until the March 2011 committee cycle and follow on from the report this committee cycle regarding the increase in the parking charges.			

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10	Housing and Environment Committee 16.02.10 article 20	Furnishings Contract  The Committee resolved to request officers to submit a report to the Enterprise, Planning and Infrastructure Committee exploring the possibility of the overall amendment of the Council's procurement procedures to take account of social enterprises etc.	At its meeting on 31 May 2010, the Committee resolved, amongst other things, to instruct officers within Corporate Governance to continue to work on the development of a robust corporate policy on the use of community benefit clauses within the Council's procurements, and that the policy be submitted to a future meeting of the Committee for approval.	Director of Housing and Environment  Legal Manager (Policy and Advice)	09.11.10	15.03.11
11	Enterprise, Planning and Infrastructure 23.02.10 article 26	Multi-operator and Through Tickets for Aberdeen City  The Committee resolved:- (i) to agree, in principle, to the establishment of a multi-operator ticketing scheme subject to a more detailed report on the operation of the scheme being submitted to the Enterprise, Planning and Infrastructure Committee in due course; and (iii) to instruct the Director of Enterprise, Planning and Infrastructure to progress the negotiations on ticketing schemes as set out in the report.	There was agreement on the process proposed by the Council, whereby a multi-operator ticket for Aberdeen City can be developed to be sold on and off bus for adults and children on a daily and weekly basis. Reimbursement would be co-ordinated through the Council who would administer the scheme and retain 2% of income for marketing and management costs. Operators would be reimbursed at a ration of miles operated within the scheme boundary (Aberdeen City initially).  Discussions with operators are ongoing and they have agreed to work towards an implementation date of the 16th August 2010.  As the financial settlement on concessionary travel and Fuel Duty Rebate from the Scottish	Head of Planning and Sustainable Development	18.01.11	18.01.11 Bulletin Report

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			Government has changed for 2010/11, operators are unwilling to consider fare options for a Multi-Operator Ticket until they have fully understand the financial implications that these decisions have had on their operations.			
			At its meeting on 7 September 2010,the Committee resolved:-  (i) to reject implementation of the Multi-Operator Travelcard with an adult day fare of £5.00 at this stage, on the basis that the £5.00 was prohibitive and the absence of any weekly ticket provision was unacceptable, and  (ii) to request officers to hold further discussions with First Bus to negotiate the introduction of the travelcard on the basis of a reduced fare and the introduction of a weekly ticket and to report back to the Committee in due course.			
			Officers have met with bus operators and discussed the matter further. The operators have noted that they will reconsider their position but it will be difficult to			

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			change the proposed fare given the current financial climate and in order that any ticket would not undermine any of their commercial tickets.			
			Officers along with LABOF partners are undertaking further work into Smartcard ticketing which will incorporate Integrated ticketing. It is hoped that through these discussions there may be potential benefits and the possibility of multi-operator ticketing.  A bulletin report is available.			
12	Enterprise, Planning and Infrastructure 23.02.10 article 27	Aberdeen Western Peripheral Route – Progress Report  The Committee resolved to instruct officers to provide a further report to the appropriate Committee during the procurement process providing an updated cost estimate and programme.	The legal challenges against the Aberdeen Western Peripheral Route are currently due to be heard at an eight-day diet in the Outer House of the Court of Session, commencing on February 22, 2011. Ministers have stated that they are totally committed to delivering the AWPR and to the project being completed as soon as possible.	Head of Planning and Sustainable Development	Date can't be determined until the completion of the stat procedure & the commence ment of the formal procuremen t process	

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13	Enterprise, Planning and Infrastructure 23.02.10 article 29	Complimentary Uses of Existing and Future Park and Ride / Choose Sites  The Committee resolved:- (i) to instruct the appropriate officers to develop a draft process for the consideration of Category 1 uses in the first instance, similar if possible to the school lets system; and (ii) to instruct the appropriate officers to explore and report back to the Committee on the possibilities associated with Category 2 uses; and (iii) in assisting in the development of a draft process to agree a trial 'cycle training' event at Kingswells Park and Ride Site in May 2010 with feedback on this to be included within a future report to the Committee.	A report on this matter will be submitted to the Committee at its meeting on 18 January 2011.  A report is on the agenda.	Head of Planning and Sustainable Development	07.09.10	18.01.11
14	Enterprise, Planning and Infrastructure 23.02.10 article 31	Pan Grampian Radio Network - Tender for the Replacement of the Two Way Radio System  The Committee resolved:- (i) to note the contents of the report, but not to progress any further with the purchase of this radio system; and (ii) to request the Director of	At its meeting on 7 September, 2010, the Committee resolved:- (i) to take no action in this regard; and (ii) to request officers to report back on how the Council would now proceed without the replacement of the radio network.	Head of Asset Management and Operations	18.01.11	18.01.11 – Bulletin Report

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		Enterprise, Planning and Infrastructure to examine options for improving overall communications through the use of either a replacement microwave network or the provision of suitable mobile phone technology.	A bulletin report is available.			
15	Enterprise, Planning and Infrastructure 20.04.10 article 24	Justice Mill Lane  The Committee resolved to request officials to carry out preliminary statutory consultation where a traffic order to provide for the proposals outlined in the report, to move street to substantive statutory advertisement if there were no significant preliminary responses, and thereinafter to report back on detailed design, cost estimates and substantive statutory objections.	This scheme is still progressing through the detailed design process before the next stage of the legal process for the required Traffic Regulation Order. Once the design process and public advert have been completed the final report will return to the March or May 2011 Committee.	Head of Asset Management and Operations	07.09.10	15.03.11
16	Enterprise, Planning and Infrastructure 31.05.10 article 10	Enterprise, Planning and Infrastructure Senior Management Restructure Proposals  The Committee resolved, amongst other things, to request that the Director of Enterprise, Planning and Infrastructure report back to the Committee with the complete final structure and savings at the Committee's meeting on 9 November, 2010.	The Director will provide an oral update at the meeting on 18 January 2011.	Director of Enterprise, Planning and Infrastructure	09.11.10	18.01.11 – oral update

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17	Enterprise, Planning and Infrastructure 31.05.10 article 12	Aberdeen and Grampian Chamber of Commerce Board  The Committee resolved, amongst other things, to request the Aberdeen and Grampian Chamber of Commerce to provide a presentation to a future meeting of the Committee, when the level of business on the agenda permits sufficient time.	The Chamber have agreed to deliver a presentation outlining the main activities, priorities and issues being dealt with by AGCC and identifying any areas where the Council can work with AGCC to the economic wellbeing of City businesses.	Economic/ Business Development Project Director	09.11.10	18.01.11
18	Enterprise, Planning and Infrastructure 31.05.10 article 14	VisitScotland Funding 2010/2011  The Committee resolved, amongst other things, to request officers to submit a report on the review of destination promotion services and on the establishment of a destination promotion unit for the city to the Committee at its meeting on 9 November, 2010.	A report is on the agenda.	Economic/ Business Development Project Director	09.11.10	18.01.11
19	Enterprise, Planning and Infrastructure 31.05.10 article 21	Roads and Transport Related Additional £2.5 Million Capital Budget Programme  The Committee resolved, amongst other things, that the remainder of the roads and transportation programme for the £2.5 million additional capital budget for 2010/2011 be submitted to the Committee on 7 September, 2010, by way of bulletin report.	The Capital Budget is currently under review which includes the £2.5M, as such the bulletin report will be deferred until the Committee's meeting in November.  A bulletin report is available.		07.09.10 Bulletin report	18.01.11 Bulletin Report

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20	Council 18.08.10	The Council resolved, amongst other things, to:-  (i) to agree to provide AECC with a grant of £568,000 to mitigate timeously the immediate cashflow implications of having to write off costs incurred to date. These costs relate to professional fees associated with the production of plans, proposals and related legal, financial, investment and technical documentation connected with AECC's efforts to realise a new four star hotel development. AECC to provide the Council's Enterprise, Planning and Infrastructure Committee, or Council, with a full written detailed explanation and breakdown of the costs incurred with the aborted hotel development; and  (ii) to instruct that reports be submitted to the Enterprise, Planning and Infrastructure and/or Finance and Resources Committees each cycle.	At its meeting on 9 November 2010, the Committee noted the current position regarding AECC and commented on proposals for the future of the AECC which was then to be considered by the Finance and Resources Committee.  At its meeting on 15 December 2010, full Council decided to support the proposals and that the Council negotiate, with AECC Ltd in this regard. In making this decision Council were mindful of a previous requirement to strengthen the AECC Board by recruiting new, external Board members as soon as possible.  Following the Council's decision on 15 <sup>th</sup> December, Council officers have met with the Council's HR Department to initiate a formal recruitment campaign for external Board members. This will be implemented in January 2011, following agreement of AECC's Board to the proposed recruitment process.  Council officers will also initiate a formal tendering process to find a suitable development partner, and to explore the possibility of	Economic/ Business Development Project Director	08.01.11	18.01.11

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			creating a LABV, as soon as possible after the New Year break.			,
			Also, at its meeting on 15 December Council when considering a report on the Review of Governance and Operational Procedures - Aberdeen Exhibition and Conference Centre resolved, amongst other things, to note that the Enterprise, Planning and Infrastructure Committee would receive a written report each cycle on AECC until further notice.			
			Following the Council's decision on 15 December, Senior Officers have had a number of discussions with the AECC Board and their executives to ensure that all recommendations are implemented as quickly as possible – in line with the Audit Report recommendations.  A report outlining progress with regards to each audit recommendation will be submitted to future cycles of the EP&I Committee.  A report is on the agenda.			

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21	Enterprise, Planning and Infrastructure 07.09.10 article 11	Draft International Trade Plan 2011/2012  The Committee resolved, amongst other things, to receive a report on the fully detailed and finalised International Trade Plan 2011/2012 once budgets and staffing were finalised, consultation had taken place with external partners and an approach to new ways of working, in accordance with resource availability, had been determined.	The finalised International Trade Plan will be submitted to the Committee at its meeting on 15 March. It will include details of the service's involvement in specific international trade activities in 2011/2012 in line with agreed resource (staffing levels and programme budgets) availability.	Economic/ Business Development Project Director	18.01.11	15.03.11
22	Enterprise, Planning and Infrastructure 07.09.10 article 14	City Centre Development Framework  The Committee resolved, amongst other things, to approve the final draft City Centre Development Framework Supplementary Guidance for public consultation as part of the Aberdeen Local Development Plan Proposed Plan consultation, the results of which to be reported back to Committee in due course.		Head of Planning and Sustainable Development	15.03.11	

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23	Enterprise, Planning and Infrastructure 07.09.10 article 17	Various, Small Scale Traffic Management and Development Associated Proposals (New Works)  The Committee resolved, amongst other things, to request officers to explore the possibility of streamlining existing speed limits on North Deeside Road and to report back to the Committee in this regard.		Head of Asset Management and Operations	18.01.11	15.03.11
24	Enterprise, Planning and Infrastructure 09.11.10 article 11	South Aberdeen Coastal Regeneration Project (SACRP) – Projects and Programmes  The Committee resolved, amongst other things, to agree to receive a report back to the Committee at its meeting on 24 May 2011, and a report for information to be submitted to the following meeting of the Housing and Environment Committee.		Economic/ Business Development Project Director	24.05.11	
25	Enterprise, Planning and Infrastructure 09.11.10 article 13	Digital Network Development  The Committee resolved, amongst other things, to instruct officers to report back on preferred options to Enterprise, Planning and Infrastructure Committee at its meeting on 15 March 2011.		Economic/ Business Development Project Director	15.03.11	

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26	Enterprise, Planning and Infrastructure 09.11.10 article 15	Claremount Grove / Lane Off Claremont Street - Craigton Road Lane - Greenbank Place - Elmbank Terrace - Elm Street - Marischal College Car Park - Mile- End Primary School - South College Street - Cromwell Road - Blue Badge Parking Bays At Pennan Road (2), Powis Place And Rowan Road  The Committee resolved to request the officials to carry out the necessary legislative procedures for these schemes and report back.	These schemes are about to go out to Initial Statutory, Should any objections be received then they will be reported back to the March 2011 committee, otherwise they will go straight out to public advert and be reported to the May 2011 committee.	Head of Asset Management and Operations Head of Legal and Democratic Services	15.03.11	
27	Enterprise, Planning and Infrastructure 09.11.10 article 16	The Aberdeen City Council (Pitmedden Road, Dyce) (Prohibition Of Left Turns) Order 2010  The Committee resolved to request officers to carry out preliminary statutory consultation as contemplated above and report back.		Head of Asset Management and Operations Head of Legal and Democratic Services	15.03.11	
28	Enterprise, Planning and Infrastructure 09.11.10 article 18	Night Time Bus Improvements  The Committee resolved to request the officials to continue discussions with public transport operators on all of these matters, and to report back in due course.		Head of Planning and Sustainable Development	24.05.11	

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29	Enterprise, Planning and Infrastructure 09.11.10 article	Strategic Public Transport  The Committee resolved to approve these recommendations and request officials to begin procedures for the order and report back.		Head of Planning and Sustainable Development  Head of Legal and Democratic Services	15.03.11	
30	Enterprise, Planning and Infrastructure 09.11.10 article 19	Bus Information Strategy Consultative Draft  The Committee resolved to approve the release of the draft bus information strategy for consultation, with a report back due to the Enterprise, Planning and Infrastructure Committee at its meeting on 15 March 2011.		Head of Planning and Sustainable Development	15 .03.11	
31	Enterprise, Planning and Infrastructure 09.11.10 article 22	Car Club Parking Bays In Aberdeen City Centre  The Committee resolved, amongst other things, to instruct officers to commence the initial statutory consultation for Roads Legislation to introduce car club parking bays in various locations in Aberdeen City Centre, and if no significant objections were received, then to progress with the public advertisement and implementation.		Head of Planning and Sustainable Development  Head of Legal and Democratic Services	15.03.11	

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32	Enterprise, Planning and Infrastructure 09.11.10 article 23	Retail Rocks Aberdeen – The Competition Stages  The Committee resolved:- (i) to defer consideration of the recommendation until the next meeting of the Committee on 18 January, 2011, at which point officers should report on the following:- (a) details of exactly where within the Economic/Business  Development budget the monies would be sourced and the implications of this potential allocation on the budget; (b) information on the commencement of the competition and levels of participation; and (c) information on the finance and interest received from private sector investors at that time; and  (ii) to request officers to ensure that costs on the project were kept to a minimum until the Committee considered the next report on 18 January, 2011.	A report is on the agenda.	Economic/ Business Development Project Director	18.01.11	18.01.11